



# PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City

Telefax No. 8818-5330



Supplier : <b>SOLID BUSINESS MACHINES CENTER INC</b>	P.O. No. : <b>2024-01-42</b>
Address : <b>Singson Bldg. Plaza Moraga, Binondo Manila</b>	Date : <b>May 06, 2024</b>
Tel No. :	Mode of Procurement : <b>Shopping</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>SEC Headquarters</b>	Delivery Term: <b>15 CD</b>
Date of Delivery: _____	Payment term: <b>30 CD</b>

Item No / Stock No	Unit	DESCRIPTION	Qty	Unit Cost	Amount
		Supply and Delivery of Genuine Drum and Toner for Model HL-5100DN Brother Printer			
	pcs	Brother Drum , DR-3455	30	7,200.00	216,000.00
	pcs	Brother Toner, TN-3478	100	5,930.00	593,000.00
<p>As per attached supporting documents:  a. BAC Resolution of Award No.2024-080  b. Signed Notice of Award dated 06 May 2024</p> <p>Forming part of this PO are the compliance with the Technical Specifications, Terms and Conditions, the bid and Notice of award issued.</p>					

(Amount in Words) **Eight Hundred Nine Thousand Pesos** **P 809,000.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: (This also serve as your Notice to Proceed)

*[Signature]*  
**AUGUST B. LANTU**  
(Signature over printed name)  
Date: **5/15/24**

*[Signature]*  
**VHINCENT G. CANARES**  
Director, MSD

Funds Cluster: <b>OSA</b>	BURS No.: <b>03-202442-2024-05-001691</b>
Funds Available: <b>809,000.00</b>	Date of the BURS: <b>May 13, 2024</b>
<b>Dondie C. Esguerra</b> Director, FMD	Amount: <b>P 809,000.00</b>

*[Handwritten mark]*