

BIDS AND AWARDS COMMITTEE

**DECLARATION OF LOWEST CALCULATED AND RESPONSIVE QUOTATION AND
RECOMMENDING AWARD OF CONTRACT**
(Resolution No. 2024-092)

WHEREAS, Purchase Request No. 202404306 (Annex A) was received on 02 May 2024 for the **Supply, Delivery, and Installation of One (1) Brand New Digital Duplicator Machine and Fifty (50) Cartridges Consumables for the SEC Headquarters** with approved budget for the contract in the amount of **Four Hundred Fifty Thousand Pesos (Php 450,000.00)**;

WHEREAS, Request for Quotation No. 2024-051 was posted in PhilGEPS on 08 May 2024 for the abovementioned procurement (Annex B is proof). The same RFQ was posted in Securities and Exchange Commission (SEC) website and/or in conspicuous place inside the premises of SEC on same date;

WHEREAS, in compliance with Republic Act No. 9184 and its implementing rules and regulations, the Bids and Awards Committee Secretariat, on 13 May 2024, invited (Annex C is proof) the legally, technically, and financially capable suppliers;

WHEREAS, on or before the deadline to submit quotations – i.e. 15 May 2024, 05:00 PM – the following quotations were received and opened (Annex D is Abstract of Quotation):

Name	Quotation	Remarks
<i>Gakken Philippines Inc.</i>	₱189,350.00	<i>Accepted</i>
<i>Geschaft Equipment Corporation</i>	₱357,850.00	<i>Accepted</i>
<i>Philippine Duplicators Inc.</i>	₱420,352.23	<i>Accepted</i>


WHEREAS, after verification and validation of the proposals on 28 May 2024 (Annex E is Evaluation Report), it was determined that the offered units of Gakken Philippines Inc. and Geschaft Equipment Corporation do not comply with the minimum technical specifications;

WHEREAS, further, it was also found that the quotation of **Philippine Duplicators Inc.** in the amount of **Four Hundred Twenty Thousand Three Hundred Fifty Two Pesos and 23/100 (₱420,352.23)** is the lowest calculated and responsive quotation for the subject procurement.

NOW, THEREFORE, we, the members of the Bids and Awards Committee, hereby resolve to declare the quotation of **Philippine Duplicators Inc.** in the amount of **Four Hundred Twenty Thousand Three Hundred Fifty Two Pesos and 23/100 (₱420,352.23)** as the lowest calculated and responsive quotation for the **Supply, Delivery, and Installation of One (1) Brand New Digital Duplicator Machine and Fifty (50) Cartridges Consumables for the SEC Headquarters**, and to recommend to the Head of the Procuring Entity/Authorized Representative the award of contract to the same bidder in accordance with the terms and conditions of the Request for Quotation No. AMP 2024-051 and accepted quotation.

RESOLVED this 28th day of May 2024 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City, Philippines.


OLIVER O. LEONARDO
Vice-Chairman



DAISY B. PABUYA
Member

MARLON LESTER M. CANTOR
Provisional Member


LESTER PAUL N. OBON
Provisional Member


ARMANDO A. PAN, JR.
Chairman

Approved / Disapproved:


VHINCEN G. CAÑARES
*Head of the Procuring Entity /
Authorized Representative*
Date: MAY 29 2024
/fpb