



BIDS AND AWARDS COMMITTEE

DECLARATION OF LOWEST CALCULATED AND RESPONSIVE QUOTATION AND RECOMMENDING AWARD OF CONTRACT

(Resolution No. 2024-105)

WHEREAS, Purchase Request No. 202406363 (Annex A) was received on 13 June 2024 for the **Catering Services for the Dumaguete Leg of the SEC Roadshow on Capital Formation for MSMEs and Startups** with approved budget for the contract in the amount of **One Hundred Thousand Pesos (Php 100,000.00)**;

WHEREAS, Request for Quotation No. 2024-062 was posted in PhilGEPS on 14 June 2024 for the abovementioned procurement (Annex B is proof). The same RFQ was posted in Securities and Exchange Commission (SEC) website and/or in conspicuous place inside the premises of SEC on same date;

WHEREAS, in compliance with Republic Act No. 9184 and its implementing rules and regulations, the Bids and Awards Committee Secretariat, on 14 June 2024, invited (Annex C is proof) the legally, technically, and financially capable suppliers/contractors;

WHEREAS, on or before the deadline to submit quotations- i.e., 18 June 2024, 10:00 AM – the following quotations were received and opened (Annex D is Abstract of Quotation):

Name	Quotation	Remarks
<i>Savory Fastfood and Catering Services</i>	₱97,500.00	<i>Accepted</i>
<i>Mr. Butterfly Food and Catering Services</i>	₱97,200.00	<i>Accepted</i>

WHEREAS, after verification and validation of quotations on 18 June 2024 (Annex E are the Evaluation Reports), it was determined that the quotation of **Mr. Butterfly Food and Catering Services** in the amount of **NINETY-SEVEN THOUSAND TWO HUNDRED PESOS (₱97,200.00)** is the lowest calculated and responsive quotation for the subject procurement.

NOW, THEREFORE, we, the members of the Bids and Awards Committee, hereby resolve to declare the quotation of **Mr. Butterfly Food and Catering Services** in the amount of **NINETY-SEVEN THOUSAND TWO HUNDRED PESOS (₱97,200.00)** as the lowest calculated and responsive quotation for the **Catering Services for the Dumaguete Leg of the SEC Roadshow on Capital Formation for MSMEs and Startups**, and to recommend to the Head of the Procuring Entity/Authorized Representative the award of contract to the same bidder in accordance with the terms and conditions of the Request for Quotation No. 2024-062 and accepted quotation.

RESOLVED this ____ day of June 2024 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City, Philippines.


OLIVER O. LEONARDO
Vice-Chairman



DAISY B. PABUYA
Member

MARLON LESTER M. CANTOR
Provisional Member


LESTER PAUL N. OBON
Provisional Member

ARMANDO A. PAN, JR.
Chairman


Approved / Disapproved:


EMMA A. VALENCIA
*Head of the Procuring Entity /
Authorized Representative*
Date: _____
/cdc