



**NOTICE TO PROCEED**

2 August 2024

**FREDELVYN CADILO**

Authorized Representative

**HOTEL CASIANA OPC**

Emilio Aguinaldo Highway,  
Kaybagal South, Tagaytay City


Dear **Ms. Cadilo**:

In view of the approval of contract (Contract Agreement No. 2024-3-054) for the "**Lease of Venue for Agency Performance Planning and Review Conference (Phase 2)**", with contract price of Nine Hundred Twenty-Five Thousand Pesos (Php 925,000.00), hereby issued is the Notice to Proceed which takes effect on 6 August 2024.

It is assumed that, upon receipt hereof, you shall work within the terms and conditions of the abovementioned contract and strictly adhere to the implementation schedule/s.

Please acknowledge receipt and return the original copy of this Notice to Proceed within three (3) calendar days with your signature above your name or the name of your authorized representative.

Truly yours,

  
**ROSE ANN S. ESPIRITU**  
*Authorized representative of the  
Head of the Procuring Entity*  
/itj

Conforme

  
**FREDELVYN CADILO**

Date: 8/5/24